

Reach-a-Mail

USB based portable email client

Let your email travel with you!

www.smartpctools.com/portable_email

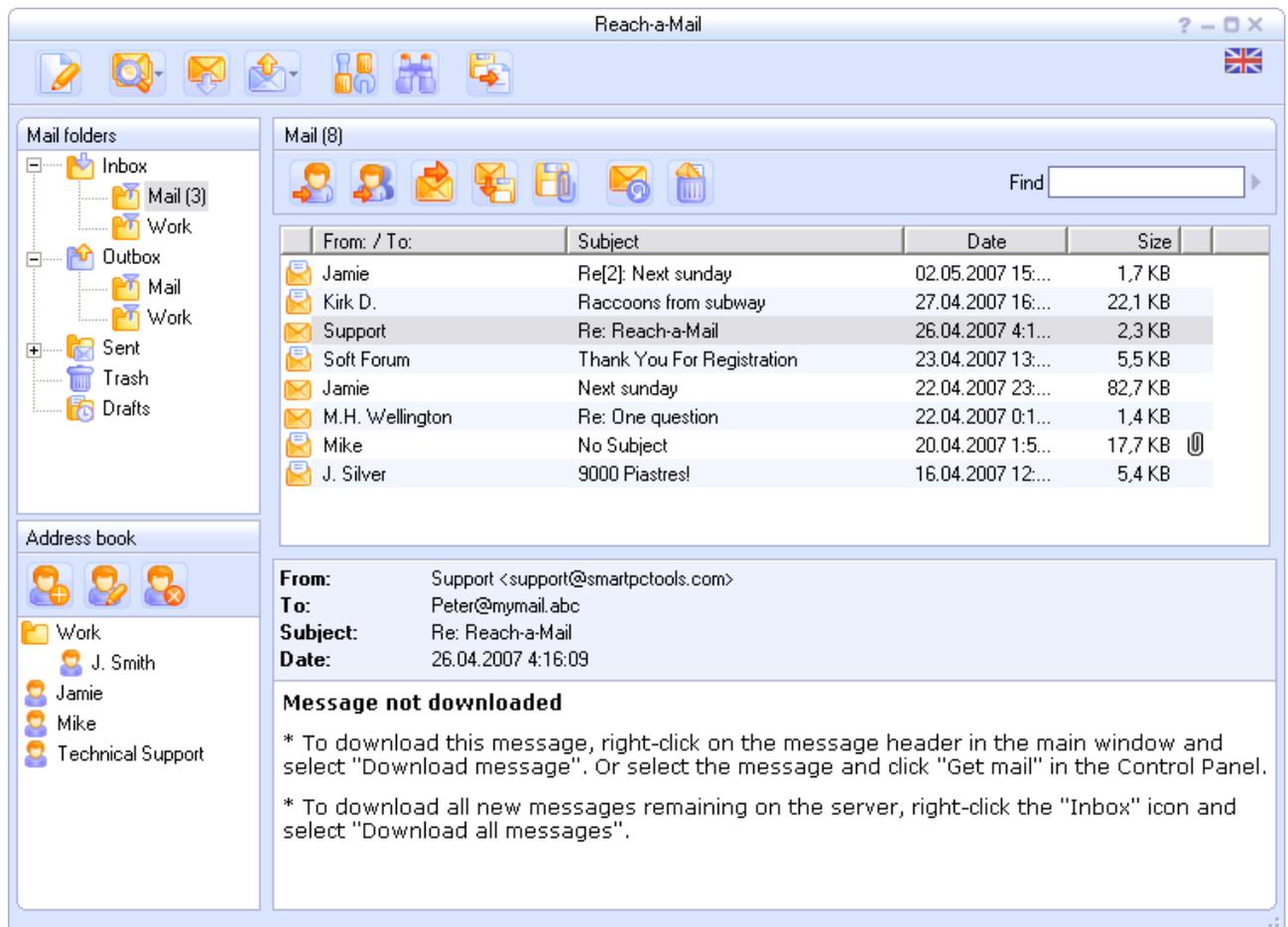


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What Is Reach-a-Mail?

Reach-a-Mail is a USB based portable email client. From now on, your e-mail will always be with you no matter where you are. All you need is a USB drive to receive and send e-mail from any computer without the need to install any software. You save a lot of time thanks to Reach-a-Mail, as well as keep your e-mail correspondence private leaving nothing in a computer. You will be impressed by the easiness and simplicity of user's interface.



To put it short, **Reach-a-Mail is a USB based portable email client for active and mobile people!**

The latest title has a free download available to the public www.smartpctools.com

Before You Begin

Download Reach-a-Mail to your computer and install it to a flash drive by selecting the corresponding drive letter when prompted by Reach-a-Mail installer. You can opt to install it to the root of your flash drive or create a new folder to hold Reach-a-Mail and your email and configuration data.

Before you begin sending and receiving emails, you will need to configure email accounts with Reach-a-Mail. Please look through this Quick Start Guide for detailed step-by-step directions.

Configuring Email Accounts

Before you can send or receive e-mail, you will need to set up your email accounts. Reach-a-Mail supports importing account settings from Microsoft Outlook Express or another Reach-a-Mail installation. You can also type information about your email accounts directly.

Setting up email accounts does not differ much from account setup in other email applications such as Microsoft Outlook Express. If you have ever set up an email account, you'll have no problem configuring them in Reach-a-Mail.

Option 1: Import Outlook Express Accounts

The fastest and simplest way to start communicating with Reach-a-Mail is importing accounts and settings you already have in Microsoft Outlook Express.

Running Reach-a-Mail for the first time

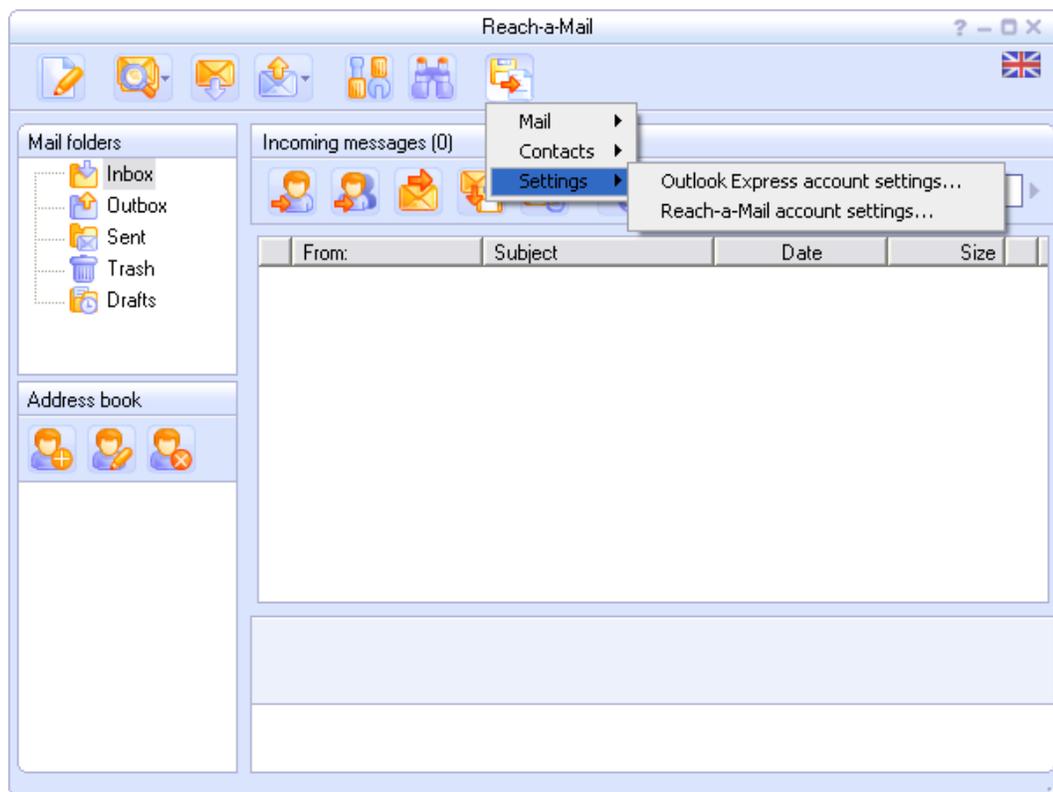
If you are running Reach-a-Mail for the first time, click **Import** when prompted, and select **Outlook Express account settings**.



Note: you can always import Outlook Express settings later at any time.

Importing Outlook Express accounts later on

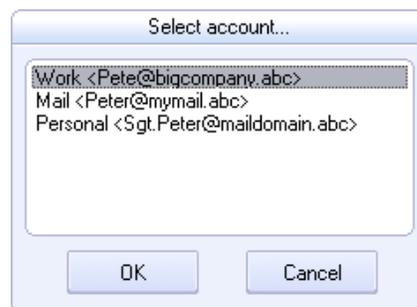
You can always choose to import account settings from Outlook Express later at any time. In order to import your account settings, click **Import** icon, select **Settings**, and then select **Outlook Express account settings**.



Note: Reach-a-Mail makes no changes to any of the Outlook Express accounts or settings. Your Outlook Express messages, address book, accounts, and other settings will remain intact.

Importing Reach-a-Mail accounts

You can import settings from another Reach-a-Mail installation, e.g. from a different flash drive. While importing Reach-a-Mail accounts, select installation folder of the copy of Reach-a-Mail you are importing from. Then, select an account you want to import.



Note: to import additional accounts, repeat this procedure until you transfer all of them.

Option 2: Create New Accounts

Running Reach-a-Mail for the first time

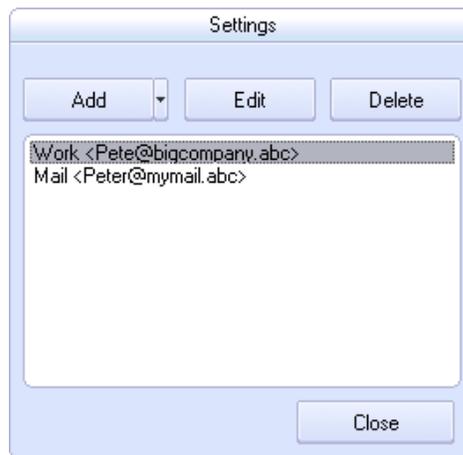
If you are running Reach-a-Mail for the first time, click **Create** when prompted, and then follow instructions.



Note: you can create as many additional accounts as you need.

Importing Outlook Express accounts later on

Reach-a-Mail supports as many accounts as you need. If you want to set up more accounts, click **Settings** on the main window, and then click **Add**.



Note: Reach-a-Mail conveniently supports multiple email accounts. You can add more accounts later at any time.

Checking and Receiving Email

While you are on the go, you are likely to encounter Internet connections that are slower than the slowest dial-up connections you used at home, and much more expensive than the best options available in your country. Reliability of such Internet connections may also vary. Reach-a-Mail has a special feature that allows you to save your time and money by checking for new messages without actually downloading them.

The product can connect to your email server and only download subjects of new messages, thus reducing the time needed to check email. Of course, you can select and download full messages at any time.

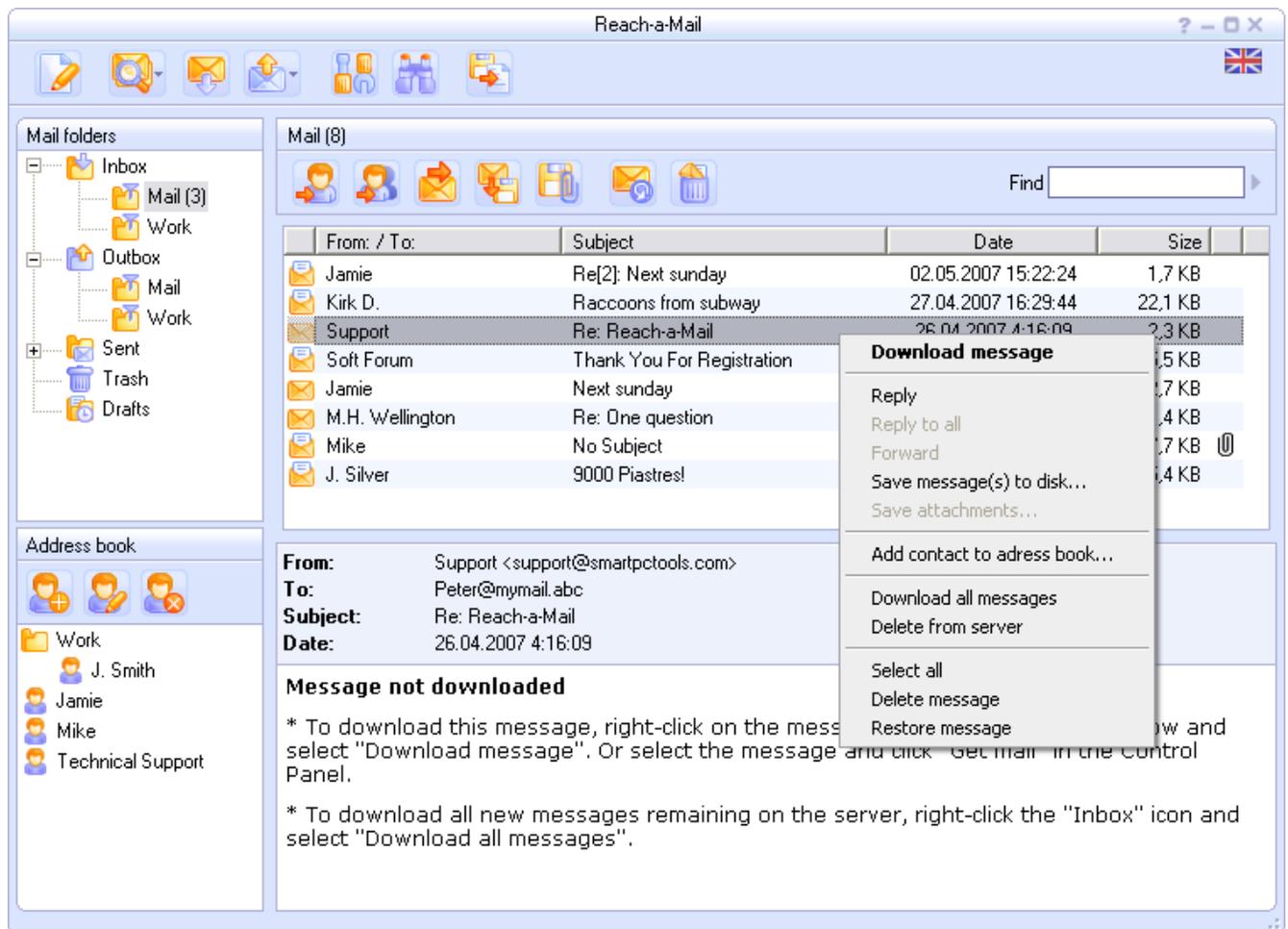
If you have faster Internet connection, Reach-a-Mail can be configured to receive entire messages at once.

Checking New Mail

To check your e-mail for new messages click **Check for new messages** on the Reach-a-Mail main window. Only the headers of new messages will be downloaded.

Downloading Selected Messages

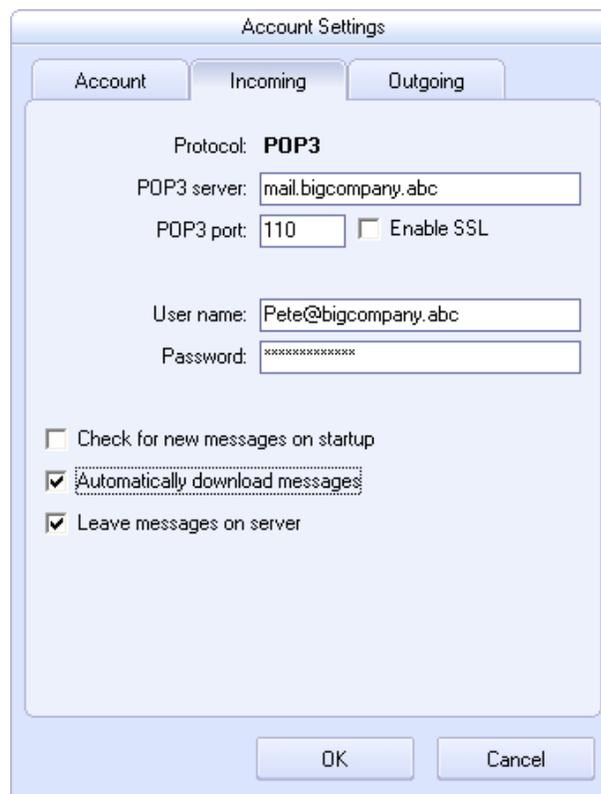
To download a particular message, highlight it in the main application window and double-click it. To download multiple messages, click **Download messages** icon on the main window, or press right mouse button and select **Download messages**.



Receiving Email

If you want to download all emails, right-click on the account's **Inbox** in the **Mail folders** window and select **Download all messages**.

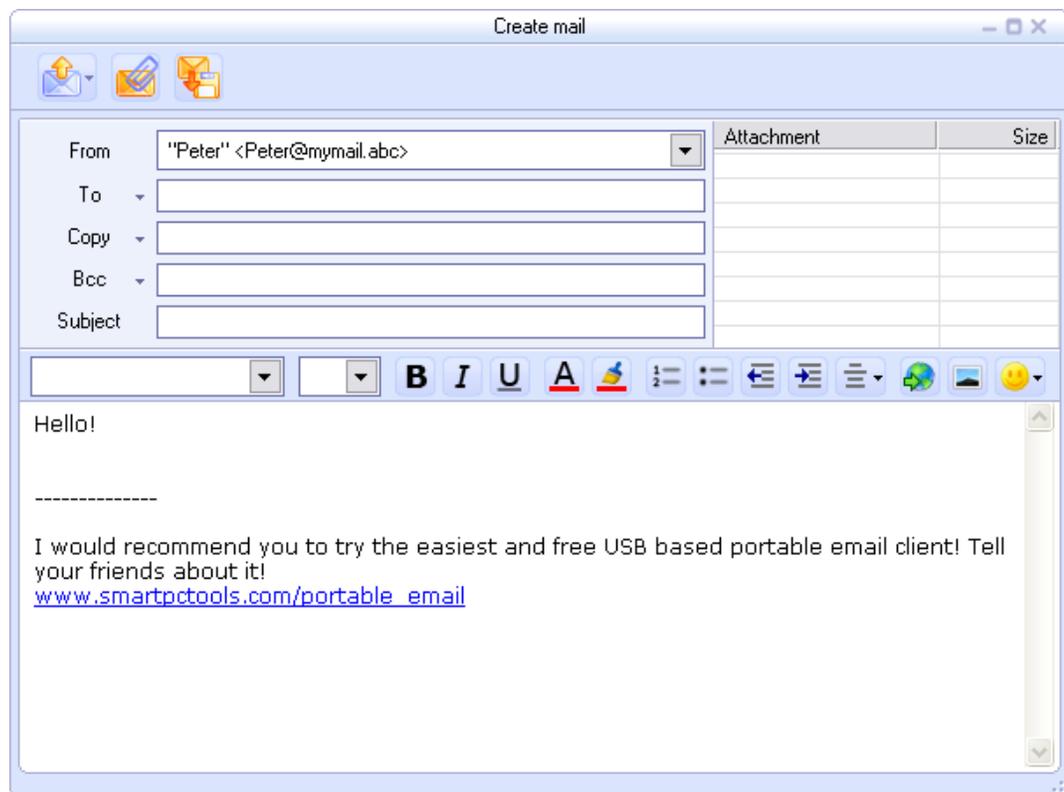
*Note: you can set Reach-a-Mail to download full message bodies every time you check email. In order to receive full messages, select **Automatically download messages** in Settings >> Your Account >> Incoming.*



Composing and Sending New Messages

Composing New Messages

To compose a new message, click **Create mail** on the main window.



Note: don't forget to fill in recipient's email address and message subject!

Adding an Attachment

To add an attachment, click **Add attachment** and select a file to go along with your message.

Sending Messages

To send the messages you just composed, click **Send message**.

Note: if you do not want to send a message immediately after composing, simply close its window instead of clicking Send. The message will be automatically saved into the Drafts folder for future editing.

Using Address Book

Reach-a-Mail comes with a portable address book you can keep with you while traveling. The address book is very straightforward and not much different from the Outlook Express address book. To add a new contact, click **Add contact**, to change a contact or name, double-click a contact or click **Edit contact**.

To email someone from your address book, double-click on that contact.

International Support

Reach-a-Mail is available in 8 languages. The latest version is always available from http://www.smartpctools.com/portable_email